



**Combat Veterans Motorcycle Association®
Capitol of Texas Chapter 23-7
2250 Double Creek Dr.
Round Rock, TX 78664**

21 March 2023

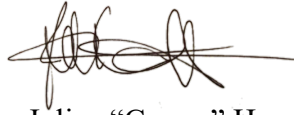
MEMORANDUM FOR RECORD

**SUBJECT: “CAPITAL OF TEXAS CHAPTER” – CHAPTER PATCH – SERVICEABILITY
AND ACCOUNTABILITY; POLICY 2-3-21**

1. All Chapter assigned Members; Full Members, Support Members and Auxiliary Members may be issued a “Capital Of Texas Chapter” (COT) patch on a one (1) for one (1) basis consistent with the number of issues CVMA® Back Patch(s) (see 201 file). All instances of damage, loss or surrendering of the issued COT patch(s) must be reported immediately in writing and accompanied by supporting documents such as a police report or witness statements.
2. Verification of issued COT patch(s) must be conducted each year by a Chapter Executive Board (CEB) Member. All Chapter Members are required to present all issued COT patch(s) for inspection.
3. All verifications will be documented and records will be maintained by the Sergeant-At-Arms (SAA) or their designee.
4. Exceptions to this policy will be granted by the TX 23-7 CEB on a case by case basis. Examples of exceptions to this policy are; Out of State travel, employment, weather, and emergencies. It is the responsibility of each Member to ensure compliance with this policy and must coordinate with the SAA accordingly.
5. Failure to comply with this policy whole or in part will result in the Chapter Member being placed in “Not In Good Standing” with the Chapter and an investigation will be conducted to determine the cause of non-compliance. The CEB will then determine if the findings of the investigation will be sent to the State Board of Directors for action deemed appropriate.
6. The COT patch(s) is the property of the TX 23-7 Chapter and must be returned if/when the Member transfers out of the Chapter, resigns from the CVMA®, or its return is requested by the CEB.

SUBJECT: SERVICEABILITY AND ACCOUNTABILITY OF CMVA® BACK PATCH;
POLICY 2-2-21

7. The Commander is the point of contact for this policy.

A handwritten signature in black ink, appearing to read 'Julius Horvath', with a long horizontal line extending to the right.

Julius "Caesar" Horvath
LM #22298
Commander