



**Combat Veterans Motorcycle Association
Texas Chapter 23-7
2250 Double Creek Dr.
Round Rock, TX 78664**

27 February 2021

MEMORANDUM FOR RECORD

SUBJECT: STAFF OFFICER POSITION - CHAPTER VICE; POLICY 2-1-21

1. The Chapter Vice (CV) is an appointed position by the Chapter Commander (CC) and answers to the Chapter Executive Board (CEB). The CV is a staff position and does not have a vote in command-type decisions. The CV may be removed at the leisure of the CC without cause.
2. The CV duties will be assigned by the CEB as needed and may vary. The CV must be a chapter member in good standing, able to hold an officer position in the chapter and approved by chapter vote once appointed. The CV will conduct his/her duties as an extension of the CEB and therefore has the authority to enforce By-Laws, Policies and Standing Orders.
3. The CV may intervene in any matter wherein he/she believes the safety of a Chapter Member or its invited guest is at risk or the action(s) would bring discredit to the CVMA® or the Chapter. An example of the CV's duties would be to prevent an intoxicated individual from operating a motor vehicle. Failure of any chapter member or invited guest to follow the guidance of the CV may result in suspension or permanent removal from future Chapter Events IAW applicable By-Laws, Policies and Standing orders.
4. The CV will bring all violations or infractions directly to the CEB for consideration of actions to be taken. The CV's primary point of contact is the Chapter Sergeant At Arms (SAA). When required the CV will brief at chapter meetings.
5. The Commander is the point of contact for this policy.

Alton "Skrape" Stuart
LM #1426
Commander